



Federation of Namibian Tourism Associations

E-VISA MEMO FOR ALL TRAVELLERS & VISA ON ARRIVAL MEMO FOR CRUISE SHIP OPERATIONS

Windhoek, Namibia – [27 March 2025] – A follow up meeting was held this morning with The Ministry of Home Affairs, Immigration, Safety and Security, together with the Namibia Investment Promotion & Development Board (NIPDB), Erongo Regional Tourism Forum and The Tourism Private Sector of Namibia represented by the **Tour and Safari Association (TASA)** & the Hospitality Association of Namibia (HAN), regarding the recent announcement of the new **E-Visa, Visa on Arrival (VOA)** and **Arrival Form** for international travelers.

After collective information was gathered from the date of launch (03 March 2025) the following concerns addressed for further clarification purposes:

- **Online E-Visa and Visa on Arrival Update for Cruise Liners:**
Effective immediately (27 March 2025), cruise liner passengers will be charged a rate of NAD 300.00 per passenger per day for all harbor arrivals at Lüderitz Harbour and Walvis Bay Harbour, starting from 01 April 2025. (Please note that the website system has already been updated to reflect these changes.)
- **Cabinet approval of Child Visa Fees as follows:**
(AU member states) African Countries ages 6 to 11 years pay half price: NAD 600.00 per child
(Non-AU member states) Other countries ages 6 – 11 years pay half price: NAD 800.00 per child
**Children under the age of 6 are exempt from fees - no charges apply.*
- **Third party applications** (Families / Agents / Groups or Cruise Ships) can submit applications under one person's profile; however, it stands the risk if one application from the group is flagged for some reason, the system will not allow you to continue with any further applications until this is resolved
- The bulk payment option is now available; however, the Platform Payment Supplier (DPO) imposes a transaction limit of NAD 97,000.00, inclusive of the 3% card processing fees. This allows for approx. 60 applications per batch for normal VOA and approx. 300 cruise ship applications.
**Please exercise caution when completing the original forms, as errors cannot be refunded. If any mistakes are made, resubmission will result in a new payment, and no refunds will be issued for previous payments.*
- **Electronic Arrival/Visa form:** A request was made to provide a PDF version of the Arrival/Application form in advance. HA has confirmed that they are in the process of finalizing an online digital option, which will enable guests or travelers to complete and print the form beforehand. However, please note that the signature and date must still be completed in the presence of an Immigration official upon arrival.
- **The Holiday Visa Fee has been amended as follows:**
(AU member states) African Countries: **NAD 1200.00**
(Non-AU member states) Other countries: **NAD 1600.00**
- **Visa Extensions for Online Approved VOA (30 Day E-Visa):**
**Extensions beyond the 30 Day E-Visa:* Guests arriving with the 30-day approved E-Visa requiring date extensions can apply at any of the following Home Affairs offices in Windhoek Head Office, Keetmanshoop,

Outapi, Rundu, Ondangwa or Katima Mulilo. Kindly note that this process requires additional time and incurs an extra cost of NAD 600.00 per extension.

**These are the current requirements in place however subject to change.*

- **Visa Validity for In-Person VOA (30 + day stays):**

**Longer Visa Validities:* Applicable for stays exceeding 30 days. Guests applying in person may request extended stays (30+ days) directly upon arrival by providing Immigration Officials with their travel plans and return airline tickets.

The 60-day and 90-day visa options are also available for the **Holiday Visa Application**; however, these require a more extensive documentation process.

Please bear with us as we shall keep you informed on any further developments towards the implementation date of the 01 April 2025.

THE END